GENERAL INFORMATION

Purpose
This document was developed to establish the date of Substantial Completion for the purpose of commencement of applicable warranties and to allow the Owner to occupy or utilize the Work or designated portion thereof.

Related Documents
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COMPLETING G704–2000
After the words “Project or Designated Portion shall include:”, insert a detailed description of the Project or portion(s) of the Project that have been accepted as being substantially complete.

Determine Work to be completed.
Provide a list of items that are to be completed or corrected.
Determine dates for completion of the Work.
Establish an amount to be withheld to complete the Work.

EXECUTING THE DOCUMENT
AIA Document G704 should be executed in not less than triplicate by the Owner, Architect and Contractor, each of whom retains an original.